

APPENDIX II

No	Audit Title	Assurance to be Provided	Provisional Days	Indicative Audit Scope	Audit Plan Allocation
1	MKIP Partnership Governance / Outcomes Partners: MBC/SBC/TWBC	Corporate Governance	20	To establish the MKIP governance arrangements. To review the outcomes delivered from a selected sample of mid Kent shared services/partnerships.	TWBC Allocation
2	Business Support - ICT Project Management Partners: MBC/SBC/TWBC	Information Systems	15	To provide assurance over the IT project management framework and implementation of major IT projects. Specifically the scope will consider the iDocs Planning Support System	MBC Allocation
3	Service Desk Partners: MBC/SBC/TWBC	Information Systems	20	Service delivery review. Detailed scope to be confirmed and reported during the Q3 and Q4 audit report in September 2014	SBC Allocation
4	Planning Support Shared Service: Financial Controls Partners: MBC/SBC/TWBC	Financial Systems	20	To provide assurance over the controls for the collection, banking and payment of planning application income. To provide consultancy and advice over the risk management arrangements for the Planning Support Shared Service.	MBC Allocation
5	Payroll Partners: MBC/SBC	Key Financial System	25	Systems walkthrough and documentation of key controls and risks. Detailed audit scope to focus on the processing and payment of expenses.	MBC Allocation
6	Cashless P&D System Implementation Partners: MBC/SBC	Project Management	15	To provide project assurance over the implementation of the cashless P&D system. To review the key financial controls over the collection and reconciliation of P&D via the cashless system.	SBC Allocation

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7	Council Tax Partners: MBC/TWBC	Key Financial Systems	25	Systems walkthrough and documentation of key controls and risks. Assurance to be provided over the adequacy of controls.	TWBC Allocation
8	Housing & Council Tax Benefits Partners: MBC/TWBC	Key Financial Systems	25	Systems walkthrough and documentation of key controls and risks. Assurance to be provided over the adequacy of controls.	TWBC Allocation
9	Business Rates Partners: MBC/TWBC	Key Financial Systems	25	Systems walkthrough and documentation of key controls and risks. Assurance to be provided over the adequacy of controls.	MBC Allocation